What You Need To Know About Ordering Furniture

Order Carefully!
Please take extra care when placing your order and be sure to confirm the colour, dimensions, configuration and details of the furniture. Measurements and colour charts are included in the catalogue for your convenience.

Colour Selection
Reference the colour chart for each item. Colour and code must be selected at the time of order. SAP users, please indicate the colour and code in the leading document text section when placing your order in SAP. If you require colour swatches, call Client Services at 204-945-1614.

Chair Casters
For use on carpeted floors, universal caster, black, dual wheel, nylon, 2” wheel.
(A) SAP – 055900 .................................................. $8.82/Each
For use on hard surfaces, universal caster, black, urethane thread, 2.5” wheel.
(B) SAP – 055901 .................................................. $12.09/Each
Heavy duty caster for use on hard floors or carpet, universal caster, black, 3.5” dual wheel.
(C) SAP – 066322 .................................................. $12.80/Each

Demo Chairs
Visit MDA to view demo chairs. Call Client Services at 204-945-1614 to make arrangements.

Check Delivery Times for your Furniture
Most of the furniture described in the MDA catalogue is customized to meet government specifications. As a result, delivery times may take longer. Please take this into consideration when placing your order.

Please note: Furniture deliveries in rural areas are dock delivery only. Delivery locations must have a loading dock capable of off-loading trucks and semitrailers.

Delivery Time
Approximately four to six weeks.

Out of Town Deliveries
Chairs will have backs removed and will require some assembly.

Removal or Replacement
MDA can remove your used office furniture. Prior to your new furniture delivery, contact MDA’s Disposal and Moving Services by emailing mdatransportation@gov.mb.ca or calling 204-791-0978 for directions on removing and/or disposing of used furniture. A Transportation Request form must be completed.

Inspection & Warranty
Upon delivery, thoroughly inspect your furniture against the order document. Please take the time to count the pieces and ensure there is no damage. In the event your product is damaged or the order is incomplete, note any discrepancies on the packing slip and waybill and keep all paperwork. Damage claims cannot be made without this information.

For warranty purposes, keep a copy of the packing slip/invoice in a safe place. We suggest placing it in an envelope and attaching it to the bottom of the furniture. Alternately, file it in a central location so it can be accessed in the future.

Return Policy
Special order and non-stocked items, including furniture, are not returnable.
Used Furniture Order Procedures

MDA has used furniture available for purchase. Should you be interested in purchasing used furniture, contact the department by emailing mdatransportation@gov.mb.ca or call 204-791-0978.

NOTE! There is Only One SAP Material Number for All Used Furniture: SAP – 038262

Process for Purchase of Used Furniture in SAP
• Contact MDA for an inventory of used furniture currently available or to view the furniture.
• Create a Release Purchase Order in SAP, submit a Non-SAP Materials Requisition Form (PSF-9) or Purchase Order using the material #038262.
• If you are using SAP, enter a description of the used furniture, delivery and invoicing instructions. Override the default pricing of $1 with the current price and fax the Purchase Order to MDA.
• We will deliver the furniture and invoice.

Furniture Repairs

Please call 204-791-0978 or email mdatransportation@gov.mb.ca for information on furniture repairs.

For warranty purposes, keep a copy of the packing slip/invoice in a safe place. We suggest placing it in an envelope and attaching it to the bottom of the furniture. Alternately, file it in a central location so it can be accessed in the future.

NOTE: FURNITURE PURCHASES (CHAIRS, CABINETS, BOOKCASES, SPECIAL ORDERS, ETC.) ARE NOT RETURNABLE

Contacts for Furniture

Furniture Representative: 204-945-1614
MDA General Inquiries: 204-945-3000
Fax: 204-945-0293

Office Relocations, Moving, Used Furniture, Disposals
Phone: 204-791-0978
Fax: 204-948-2724
mdatransportation@gov.mb.ca

Colour and code must be selected at time of order. SAP users, please note the colour and code in the leading text document section when placing your order in SAP. Colours may not be exactly as shown.
**Chairs**

**Regular Size Workstation Chair**
Multi-task, ergonomic, shoulder height back with lumbar support, upholstered, pneumatic adjustable seat height, adjustable seat depth and tilt, adjustable back height and tilt, swivel multi-tilt mechanism, five-prong base with dual wheel carpet casters, 300 lb weight capacity. Seat measurements – 19.25” D (490 mm) x 20.5” W (520mm) x 18.75”-22.75” H (475-575 mm), Chair measurements: 34.5”-39.5” H (875-1005 mm) x 25.5” W (650 mm) x 27” D (685 mm).

With bicycle T-arms (UAB) with urethane arm pads, 3” (80mm) height adjustability with adjustable width (AW). Borgo – Jendra 3604-MT1-UAB-AW-SSP

(A) SAP – 064557 Fabric ........................................ $360.48/Each  
SAP – 055444 Vinyl........................................ $360.48/Each

With bicycle T-arms (UA4D) with height adjustable arm, with pivot and sliding urethane arm pads, with adjustable width (AW). Borgo – Jendra 3604-MT1-UA4D-AW-SSP

SAP – 060763 Fabric ........................................ $367.68/Each  
SAP – 064556 Vinyl........................................ $367.68/Each

**Fabric Swatch Colours**

64  Eucalyptus  
87  Brown  
108  Burgundy

308  Navy  
908  Charcoal  
9009  Black

**Vinyl Swatch Colours**

808  Mocha  
3948  Taupe  
6009  Chinchilla  
9009  Black

Colour and code must be selected at time of order. SAP users, please note the colour and code in the leading text document section when placing your order in SAP. Colours may not be exactly as shown.
VINYL SWATCH COLOURS

- 64 Eucalyptus
- 87 Brown
- 108 Burgundy
- 308 Navy
- 908 Charcoal
- 9009 Black

FABRIC SWATCH COLOURS

- 808 Mocha
- 3948 Taupe
- 6009 Chinchilla
- 9009 Black

Chairs

**Petite Workstation Chair**

Ergonomic, petite chair with lumbar support, upholstered, pneumatic adjustable height, adjustable seat depth and tilt, adjustable back height and tilt, swivel multi-tilt mechanism, five-prong base with dual wheel carpet casters, 300 lb weight capacity. Seat measurements – 16.5” D (420 mm) x 18” W (460 mm) x 18.75”-22.75” H (475-575 mm), Chair measurements: 34.5”-39.5” H (875-1005 mm) x 25.5” W (650 mm) x 27” D (685 mm).

With bicycle T-arms (UAB) with urethane arm pads, 3” (80 mm) height adjustability with adjustable width (AW). **Borgo - Jendra 3620-MT1-UAB-AW-SSP**

(A)  **SAP – 064540** Fabric ........................................... $376.32/Each

SAP – 055448 Vinyl........................................... $376.32/Each

With bicycle T-arms (UA4D) with height adjustable arm, with pivot and sliding urethane arm pads, with adjustable width (AW). **Borgo - Jendra 3620-MT1-UA4D-AW-SSP**

SAP – 060766 Fabric ........................................... $376.32/Each

SAP – 064551 Vinyl........................................... $376.32/Each

Order inquiries? 204-945-3000 | Items may not be exactly as shown
Chairs

*Heavy-Duty Workstation Chair*

Designed to satisfy your unique requirements, shoulder height and back with lumbar support, upholstered, pneumatic adjustable seat height, adjustable seat depth and tilt, adjustable back height and tilt, swivel multi-tilt mechanism, five-prong base with dual wheel carpet casters, 350 lb weight capacity. Seat measurements – 19.25” D (490 mm) x 20.5” W (520 mm) x 18.75-22.75” H (475-575 mm). Chair measurements: 34.5-39.5” H (875-1005 mm) x 25.5” W (650 mm) x 27” D (685 mm).

With bicycle T-arms (UAB) with urethane arm pads, 3” (80 mm) height adjustability with adjustable width (AW). Borgo – Jendra 3614-MT1HD-UBF-AW-SSP High Back

**SAP – 064554 Fabric** $475.68/Each
**SAP – 055446 Vinyl** $475.68/Each

With bicycle T-arms (UA4D) with height adjustable arm, with pivot and sliding urethane arm pads, with adjustable width (AW). Borgo – Jendra 3614-MT1HD-UBF-AW-SSP

**(A)** **SAP – 060764 Fabric** $485.28/Each
**SAP – 064555 Vinyl** $485.28/Each

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**Vinyl Swatch Colours**

- 64 Eucalyptus
- 87 Brown
- 108 Burgundy
- 308 Navy
- 908 Charcoal
- 9009 Black
- 808 Mocha
- 3948 Taupe
- 6009 Chinchilla
- 9009 Black

**Fabric Swatch Colours**

- 64 Eucalyptus
- 87 Brown
- 108 Burgundy
- 308 Navy
- 908 Charcoal
- 9009 Black
- 808 Mocha
- 3948 Taupe
- 6009 Chinchilla
- 9009 Black

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Colour and code must be selected at time of order. SAP users, please note the colour and code in the leading text document section when placing your order in SAP. Colours may not be exactly as shown.
VINYL SWATCH COLOURS

- 64 Eucalyptus
- 87 Brown
- 108 Burgundy

- 308 Navy
- 908 Charcoal
- 9009 Black

FABRIC SWATCH COLOURS

- 308 Navy
- 908 Charcoal
- 9009 Black

VINYL SWATCH COLOURS

- 808 Mocha
- 3948 Taupe
- 6009 Chinchilla
- 9009 Black

**Chairs**

**Extra-Tall Workstation Chair**

Ergonomic extra-tall back with lumbar support, upholstered, pneumatic adjustable seat height, adjustable seat depth and tilt, adjustable back height and tilt, swivel multi-tilt mechanism, five-prong base with dual wheel carpet casters, 300 lb weight capacity. Seat measurements – 19.25” D (490 mm) x 20.5” W (520 mm) x 18.75-22.75” H (475-575 mm), Chair measurements: 42.5-47.5” H (1080-1210 mm) x 25.5” W (650 mm) x 27” D (685 mm).

With bicycle T-arms (UAB) with urethane arm pads, 3” (80 mm) height adjustability with adjustable width (AW).

*Borgo – Jendra 3614-MT1-UAB-AW-SSP*

(A) **SAP – 064552** Fabric ........................................... **$390.72/Each**

**SAP – 055445** Vinyl.................................................. **$390.72/Each**

With bicycle T-arms (UA4D) with height adjustable arm, with pivot and sliding urethane arm pads, with adjustable width (AW).

*Borgo – Jendra 3614-MT1-UA4D-AW-SSP*

**SAP – 060765** Fabric ........................................... **$394.08/Each**

**SAP – 064553** Vinyl.................................................. **$394.08/Each**

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Colour and code must be selected at time of order. SAP users, please note the colour and code in the leading text document section when placing your order in SAP. Colours may not be exactly as shown.
## Chairs

**Ergonomic Multi-Task Workstation Chairs**

High back with Schukra Lumbar support, upholstered, pneumatic adjustable seat height, adjustable seat depth and tilt, adjustable back height and tilt swivel multi-tilt mechanism, five prong base, adjustable G3 arms, 300 lb weight capacity, Seat: 17.5”-20.5” D x 21” W, Back: 19.5” W x 27”-32” H. Global – Obus Forme Comfort 1260-3

<table>
<thead>
<tr>
<th>Order Code</th>
<th>Item Description</th>
<th>Price</th>
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<td>(A) SAP – 067793</td>
<td>Hard surface casters</td>
<td>$676.80/Each</td>
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<tr>
<td>SAP – 067794</td>
<td>Carpet casters</td>
<td>$665.28/Each</td>
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**RENEWAL FABRIC GRADE 4**

- RN30 Pewter (Grey)
- RN31 Cork (Beige)
- RN32 Cherry Fields (Red)
- RN33 Volcanic Ash (Black)
- RN34 Thunderstorm (Grey)
- RN41 Blue Bayou (Blue)

**ALLANTE VINYL 1 & 2 GRADE 4**

- A03E Charcoal (Allante 1)
- A35E Medium Neutral (Allante 2)
- A25E Light Sand (Allante 1)
- A43E Black (Allante 2)
AIREWEAVE SEAT FINISH:

L’Aqua Black

Chairs

24-Hour Heavy Duty Chair

Heavy duty work chair, breathable knitted mesh back and seat moves with the user providing flexible continuous support with air flow, backrest frame made of nylon reinforced with fiberglass, internal back height adjustment, adjustable lumbar support, sliding seat pan with 2" (50 mm) of seat depth adjustment, synchro tilt mechanism with simultaneously tilt seat and back, 3" (75 mm) height adjustable arms, with arm pad swivel, 300 lb (136 Kg) weight capacity, seat – 16.5"-20.5" D (420-520 mm) x 19" W (485 mm). Chair measurements – 39.5 - 42.75" H x 26.75" W x 27" D. Remo 5252 Mid Back

(A) SAP – 050562 .............................................. $714.00/Each
Chairs

Multi-Purpose Workstation Chair
Breathable knitted mesh back and seat moves with the user providing flexible continuous support with air flow, backrest frame made of nylon reinforced with fiberglass, internal back height adjustment, adjustable lumbar support, sliding seat pan with 2” (50 mm) of seat depth adjustment, synchro tilt mechanism with simultaneously tilt seat and back, 3” (75 mm) height adjustable arms, with arm pad swivel, 300 lb (136 Kg) weight capacity, Seat – 16.5”-20.5” D (420-520 mm) x 19” W (485 mm). Chair measurements – 39.5 - 42.50” H x 26 3/4” W x 27” D.
Remo 5252R-SC Mid Back
(A) SAP – 066450 ............................................ $558.00/Each

AIREWEAVE SEAT FINISH:

9009 Black

For other colour options, contact customer service at 204-945-1614 or mda@gov.mb.ca.

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Chairs

Stool Chair Without Arms
20” chrome foot rail, lumbar support, adjustable back height and tilt, swivel multi-tilt mechanism, five prong base with dual casters, ball bearing casters for hard floors. *Global Granada #3278-C65R*

Fabric, 8” pneumatic gas cylinder, pneumatic height adjustment 18¼” – 25”.

**(A) SAP – 056789** ........................................... $454.46/Each

Fabric, 10” pneumatic gas cylinder, pneumatic height adjustment 20¼” – 28”.

**SAP – 056788** ........................................... $454.46/Each

Vinyl, 8” pneumatic gas cylinder, pneumatic height adjustment 18¼” – 25”.

**SAP – 056790** ........................................... $454.46/Each

Vinyl, 10” pneumatic gas cylinder, pneumatic height adjustment 20¼” – 28”.

**SAP – 056801** ........................................... $454.46/Each

EXTRA – Electrostatic Discharge (Application 52 ESD) any of the stools above for an additional charge of $91.20/Chair
Chairs

Stool Chair with 6N Arms
20” chrome foot rail, lumbar support, adjustable back height and tilt, swivel multi-tilt mechanism, five prong base with dual casters, ball bearing casters for hard floors, complete with height and width adjustable “T” arms with self-skinned urethane luxcurve 6N armcaps. Fabric or vinyl. *Global Granada #3288-C65R-6N*

8” pneumatic gas cylinder, pneumatic height adjustment 18¼” to 25¾”.

(B) SAP – 062203 ........................................... $500.92/Each

10” pneumatic gas cylinder, pneumatic height adjustment 20¾” to 28¾”.

SAP – 062202 ........................................... $500.92/Each

EXTRA – Electrostatic Discharge (Application 52 ESD) any of the stools above for an additional charge of $91.20/Chair.

RENEWAL FABRIC GRADE 4

RN30 Pewter (Grey)  
RN31 Cork (Beige)  
RN32 Cherry Fields (Red)

RN33 Volcanic Ash (Black)  
RN34 Thunderstorm (Grey)  
RN41 Blue Bayou (Blue)

ALLANTE VINYL 1 & 2 GRADE 4

A03E Charcoal (Allante 1)  
A35E Medium Neutral (Allante 2)  
A25E Light Sand (Allante 1)  
A43E Black (Allante 2)

6N Arms
Height adjustable “T” arm with Luxcurve soft touch arm SSU armcap.

Colour and code must be selected at time of order. SAP users, please note the colour and code in the leading text document section when placing your order in SAP. Colours may not be exactly as shown.
FABRIC SWATCH COLOURS

64 Eucalyptus  
87 Brown  
108 Burgundy  
308 Navy  
908 Charcoal  
9009 Black

VINYL SWATCH COLOURS

808 Mocha  
3948 Taupe  
6009 Chinchilla  
9009 Black

Chairs

Boardroom Chair
Swivel tilt, upholstered seat and back with lumbar support, pneumatic adjustable seat height, arm with cap, five-prong base and dual wheel carpet casters, 300 lb weight capacity. Chair measurements: 36” H (915 mm) x 23” W (585 mm) x 25” D (635 mm).

Regular size, seat measurements – 19” D (420 mm) x 19.75” W (505 mm) x 18”–22” H (460-560 mm). Borgo – Luna 891-TC1

(A) SAP – 064539 Fabric .................................. $271.20/Each
SAP – 055441 Vinyl ........................................ $271.20/Each

Petite size, seat measurements – 16” D (420 mm) x 19.75” W (505 mm) x 18”–22” H (460-560 mm). Borgo – Luna 890-TC1
SAP – 056440 .................................................. $271.20/Each

Order inquiries? 204-945-3000 | Items may not be exactly as shown
Chairs

Side/Reception/Meeting Chairs With Arms

Black powder coated tubular arms and sled base, upholstered seat and back, arm with cap, 250 lb weight capacity. Chair measurements: Seat – 18” D x 21.5” W, Back – 21” W x 17.5” H. Global – Solo Plus 5255

(A) SAP – 064558 Fabric .......................................................... $171.94/Each
SAP – 055442 Vinyl.............................................................. $171.94/Each

RENEWAL FABRIC GRADE 4

RN30 Pewter (Grey)
RN31 Cork (Beige)
RN32 Cherry Fields (Red)
RN33 Volcanic Ash (Black)
RN34 Thunderstorm (Grey)
RN41 Blue Bayou (Blue)

ALLANTE VINYL 1 & 2 GRADE 4

A03E Charcoal (Allante 1)
A35E Medium Neutral (Allante 2)
A25E Light Sand (Allante 1)
A43E Black (Allante 2)

Colour and code must be selected at time of order. SAP users, please note the colour and code in the leading text document section when placing your order in SAP. Colours may not be exactly as shown.
Chairs

Side Chairs
Reception and meeting chairs, no arms, black powder coated tubular sled base, upholstered seat and back, 250 lb weight capacity, Seat: 18” D x 21.5” W, Back: 21” W x 17.5” H. Global – Solo Plus 5226

(A) SAP – 067921 Fabric ........................................... $183.91/Each  NEW!
SAP – 067922 Vinyl.................................................. $183.91/Each  NEW!

Colour and code must be selected at time of order. SAP users, please note the colour and code in the leading text document section when placing your order in SAP. Colours may not be exactly as shown.
General Installation/Set-Up Instructions for Lateral Filing Cabinet:

1. After unpacking cabinet, locate to the desired position.
2. Before loading drawers, check with a level to see if cabinet is level on all four corners. Uneven cabinets may cause drawers, drawer interlocks and cabinet locking system to bind and not operate properly.
3. Using the four leveling glides on the bottom of the cabinet, adjust level as required. Ideally, the cabinet should be level side-to-side and tilted slightly front-to-back towards the wall, so that the drawers close smoothly and completely.

1200 Series Lateral Filing Cabinets & Accessories

Lateral Filing Cabinets
Metal body, backed enamel finish, complete with locks, all cabinet drawers are designed for the filing of legal or letter documents, hanging frames included, metal dividers not included.

Two Drawers: Both drawers fixed front roll out, with locks, drawer front design with ultra modern handles, approximate dimensions: 914 mm W x 457 mm D x 704.85 mm H (36” W x 18” D x 27.75” H). Global #1236P2-FF-STC

SAP – 064544 ........................................... $614.89/Each

Three Drawers: Bottom two drawers fixed front roll out, with locks, all welded construction for extra durability, approximate dimensions: 914 mm W x 457 mm D x 1067 mm H (36” W x 18” D x 40.5” H). Global #1236P3-RFF-STC

(A) SAP – 064545 ........................................... $784.60/Each

Four Drawers: Bottom two drawers fixed front roll out, with locks, balanced flip up fronts with roll out shelves, patented heavy gauge all metal anti-tip system, approximate dimensions: 914 mm W x 457 mm D x 1372 mm H (36” W x 18” D x 54” H). Global #1236P4-RRFF-STC

SAP – 064509 ........................................... $905.86/Each

Five Drawers: Complete with posting or reference shelf, bottom two drawers fixed, balance flip fronts with roll out shelves, with locks, patented heavy gauge all metal anti-tip system, approximate dimensions: 914 mm W x 457 mm D x 1673.35 mm H (36” W x 18” D x 65.88” H). Global #1236P5-RRRFF-PC

SAP – 064510 ........................................... $1159.46/Each

Lateral Filing Cabinet Accessories

Metal Divider Plate
Fits Global filing cabinets only, call before ordering, sizing may vary on specific cabinets. Must order in multiples of six. Global #PD-BLK

SAP – 047293 ........................................... $14.50/Each

Hanging File Frame
Adjustable to hold legal and/or letter, 27” long rails.

SAP – 029548 ........................................... $17.62/Each

Colour and code must be selected at time of order. SAP users, please note the colour and code in the leading text document section when placing your order in SAP. Colours may not be exactly as shown.
Vertical Filing Cabinet

Metal Body, Baked Enamel Finish
Complete with follower blocks including locks, die casts aluminum drawer handles, fully enclosed base panel for strength, durability and security.

Legal Size – Two Drawers: Approximate dimensions: 457 mm W x 711 mm D x 711 mm H (18" W x 28" D x 28" H). Global #2800 (28-25L1)
(A) SAP – 064561............................................ $446.80/Each

Legal Size – Three Drawers: Approximate dimensions: 457 mm W x 711 mm D x 1025 mm H (18" W x 28" D x 40.375" H). Global #2800 (28-351L1)

Legal Size – Four Drawers: Legal size, approximate dimensions: 457 mm W x 711 mm D x 1327 mm H (18" W x 28" D x 52.25" H). Global #2800 (28-451L1)

Letter Size – Four Drawers: Approximate dimensions: 381 mm W x 711 mm D x 1334 mm H (15" W x 28" D x 52.25" H). Global #2800 (28401L1)

SAP – 064564............................................ $648.43/Each

Colour and code must be selected at time of order. SAP users, please note the colour and code in the leading text document section when placing your order in SAP. Colours may not be exactly as shown.

Order inquiries? 204-945-3000 | Items may not be exactly as shown
**Storage Cabinets & Bookcases**

**Metal Body, Baked Enamel Finish**

Hinged door, 4 adjustable shelves and recessed hardware with locks, 1 fixed shelf. Approximate dimensions: 914 mm W x 457 mm D x 1673.09 mm H (36” W x 18” D x 65.87” H).  
*Global #1236P55*

(A) **SAP – 064565** ............................................ **$762.89/Each**

**Metal Bookcase Without Doors**

Square-edged styling, metal body, baked enamel finish, open front.

Two adjustable shelves, approximate dimensions: 36” W x 12” D x 48” H.  *Global #9300 (93BC3648)*

(B) **SAP – 064542** ............................................ **$361.44/Each**

Five adjustable shelves, approximate dimensions: 36” W x 12” D x 72” H.  *Global #9300 (93BC3672)*

- **SAP – 064543** ............................................ **$448.99/Each**

**Colour and code must be selected at time of order. SAP users, please note the colour and code in the leading text document section when placing your order in SAP. Colours may not be exactly as shown.**